

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

March 21, 2018, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, March 21, 2018, at the hour of 9:00 a.m., at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Skip Van Valkenburgh, Mike Mulholland, Darren Bradshaw, Mike Cowan and Bruce Guard. Also attending were Sam Garza, who was elected to the Board for a term beginning in May, and resident Paul LeFever. Jerry May, Judy and Nicki Simonson, and Julia Robinson were also present. Mr. Van Valkenburgh presided.

1. Disclosure of Conflicts of Interest. There were no changes to the Board member disclosures.

2. Open Forum. Mr. LeFever said the newsletter deadline was the 9th of each month. He noted that he had a question from a homeowner about water and another resident asked about upcoming projects. Ms. Judy Simonson said she would let Mr. LeFever know when there is a schedule for upcoming projects, and the information will also be posted on the District website. Ms. Nicki Simonson asked Ms. Robinson about a customer who died, saying the estate objects to paying late fees. Ms. Robinson believes the late fees are payable by the estate but she will confirm and let Ms. Simonson know.

3. Minutes. The minutes of the regular meeting held on February 21, 2018 were approved on motion of Mr. Cowan seconded by Mr. Mulholland.

4. **Engineering Report.** Mr. May reported as follows:

- **Underdrain Cleaning.** DRC did not have enough staff to work on the underdrain cleaning project in February but is now back on the job and plans to work 3-4 days per week through April. They are currently working on the Blue Heron line.

- **Customer Problem Report.** A customer in Hillsboro contacted the District to say his yard is unduly wet, a condition that has been worsening for several years. He has lived in the house for 20 years. The customer wants to see a video of the line and his service connection and as-builts for the District lines serving his house. Meanwhile, M/M has looked at the underdrain line serving his area and found that it is clear approximately 230 ft. down from the upstream manhole, but farther down it is 60-80% blocked by calcium deposits and the customer's service connection cannot be reached for a visual inspection. The water is flowing but the line needs to be cleaned. Mr. Cowan asked if the customer had been told to check his crawl space and also to ask Denver to check his water line for leaks. The back yard is wet but not the small front yard. The customer has a sump pit but not a sump pump.

- **Capital Projects.** The Blue Heron sewer line replacement project is largely complete. Final grading and clean up still needs to be done, when the soil conditions dry out after the snowstorm earlier this week. Mr. Whitehill complained about the relocation of the walkway and its elevation, which he says is 6" higher than before, and damage to a fence rail. Mr. May said the walkway was staked and is in the correct location and it was not poured higher than before, though it may look that way until the grading and re-vegetation is done. He will go out to the site when he leaves the meeting to take a look. Mr. May said the project went well although conditions were a little wet some of the time. Both telephone and irrigation lines were encountered, some poured into the concrete. C&L put in conduit under the path for the lines that need to cross under. One person had a Comcast outage, but Comcast fixed it the same day.

Bowles Metro District staff were included in a walk through and everyone was pleased with the appearance of the site. Bowles Metro will restore/replace the landscaping. Mr. Guard said he thought the stump of the tree which was taken out during construction should be ground out. Ms. Simonson said she would discuss the stump with Chuck Reid before calling Columbine Tree.

- **Lift Stations.** The lattice repair at the northeast lift station is scheduled to be done by Ramey on March 19.

- **Bowles Crossing.** Development work is progressing. After considering a connection on Raccoon Creek Golf Course, the owner decided to replace the existing sewer behind Bowles Crossing. They will pipe burst the parking lot section to avoid tearing up the parking lot. The revised development plan shows an increase from 240 multi-family units to 332 units. Mr. Meeks says the present and planned capacity can handle the additional units. Ms. Simonson said the District has a sewer line right across the apartment site. The developer is also adding three more restaurant pad sites. One is leased to a steak house and the others are not yet leased. The developer will install 3,000-gallon grease traps at all three sites in order to avoid tearing up the parking lot later.

Excavation for the sewer line has revealed underdrains in the sewer trench with cleanouts at the bottom of some sewer manholes. This cleanout location could result in sewage leaking into manholes. The District has no records of these underdrains and does not own them. Ms. Robinson suggested contacting Section 14 Metropolitan District to see if these underdrains belong to it. Mr. May said they may be connected to a storm drain and therefore the underdrains need to be replaced when they are found, with cleanouts separate from the sewer facilities.

- **Bowles Village Center.** C&L is still trying to get an H₂S meter so it can check H₂S levels in the area that has odor issues. Mr. May said odors are caused by bacteria and turbulence.

- **Annual Video and Cleaning.** DRC is scheduled to clean and video the Raccoon Creek Golf Course interceptor sewer before the end of March, per agreement with the golf course.

- **GIS System.** Mr. May said M/M has entered into an agreement with Innovyze, with five districts on board. The annual fee for each District will be \$3,000-\$5,000, which is less than M/M planned for. Mr. May said Innovyze also does system modeling that M/M has used for years. The plan is to deliver the GIS system to Simonson & Associates before the end of June.

- **2017 Sewer Replacement Projects.** M/M is trying to get bids from C&L for the projects at Grant Ranch Boulevard and Westlake Greens. The remainder of the 2018 projects are manhole rehabilitations.

5. **Approval of C&L Pay Request No. 1.** Mr. Cowan moved to approve Pay Request No. 1 in the amount of \$27,591.80. The motion was seconded by Mr. Mulholland and approved.

6. **Platte Canyon South Sheridan Line Project.** In 1994, the District entered into a supplemental agreement with Platte Canyon Water and Sanitation District to add a new connection to the Platte Canyon facilities to serve the southeast corner of GWSD by gravity. Under the agreement, GWSD must reimburse 96% of the costs of operating, maintaining, repairing and replacing the connector line. Platte Canyon has notified the District of a repair project on the line and sent a bill for \$5,856.04 for video inspection and pipe cleaning in advance of construction. The Board asked M/M to review Platte Canyon's plans on behalf of the District. Ms. Simonson will get a project estimate from the Platte Canyon manager, Pat Fitzgerald, for budgeting purposes. Mr. Mulholland moved to pay the bill for \$5,856.04. The motion was seconded by Mr. Bradshaw and approved.

7. **Financial Report.** Mr. Mulholland said he has spoken with the District auditor and expects the audit to be presented at the April meeting. He then presented the financial report.

A. **Disbursements.** Apart from the items previously discussed, the proposed disbursements are routine, Mr. Mulholland said. Mr. Bradshaw moved to approve them as presented. Mr. Cowan seconded the motion, which was approved.

B. **Accounts Receivable.** Ms. Nicki Simonson said the receivables report represents the status of collecting this year's sewer service fees. Bear's Car Wash and one multi-family customer paid half of their respective fees. Lucha Cantina and Smashburger have not paid. The District sent out 300 late fee statements this month.

C. **Financial Statements.** The financial statements for February 28, 2018 are in draft form pending audit. Mr. Mulholland said there was nothing of note to bring to the Board's attention.

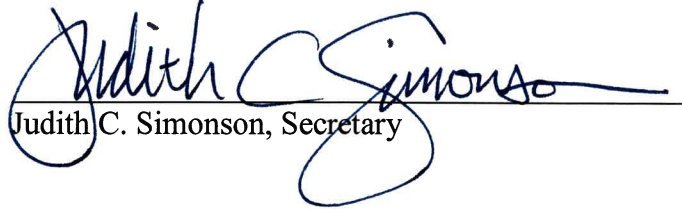
D. **Investment Report.** The Wells Fargo bonds were transferred to US Bank. There is a potential call in April. Colotrust is now paying 1.66% interest on funds deposited there.

8. **Cancellation of Election.** There were not more candidates than open positions available on the Board, so the District is able to cancel the election and deem the candidates elected. Mr. Cowan moved to approve 2018 Resolution No. 3, deeming Darren Bradshaw and Sam Garza elected for 4-year terms beginning in May, 2018. The motion was seconded by Mr. Mulholland and approved.

9. **Other Business.** Mr. Cowan said the easement committee will meet on April 18 to review the Bowles Metro landscape plan.

10. Adjournment. The meeting was adjourned by Mr. Van Valkenburgh.

Respectfully submitted,


Judith C. Simonson, Secretary

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