

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
GRANT WATER & SANITATION DISTRICT**

July 18, 2018, at 9:00 a.m.

The regular meeting of the Board of Directors of the Grant Water & Sanitation District was held on Wednesday, July 18, 2018, at the hour of 9:00 a.m. at the Raccoon Creek Golf Course, 7301 West Bowles Avenue, Littleton, Colorado. Directors present were Darren Bradshaw, Mike Cowan, Bruce Guard, Michael Mulholland and Sam Garza. Also attending were Justin Meeks, Judy Simonson, Nicki Simonson, and Jennifer Bailey. Mr. Cowan presided.

1. **Disclosure of Conflicts of Interest.** There were no changes to the Board member disclosures.

2. **Open Forum.** The open forum was passed in the absence of any members of the public.

3. **Minutes.** The minutes of the regular meeting held on June 20, 2018 were approved with one amendment on motion of Mr. Garza seconded by Mr. Bradshaw.

4. **Engineering Report.** Mr. Meeks reported as follows:

- **Underdrain Cleaning.** DRC has been working with the new Picote cutting system since the beginning of July. It is removing the heavy mineral deposits, but they have ordered a slightly smaller cutting head to navigate the bends in the pipes. They are charging \$525 per day additional for the use of the new equipment, but they can clean more lineal feet per day at the same daily rate. An updated cleaning schedule for July was provided by DRC showing they will be lining the manholes in Blue Heron Park and spending several days in the Hillsboro neighborhood using the new smaller cutting head.

- **2018 Sewer Maintenance.** The annual cleaning and CCTV videos of the residential areas have been completed except for areas that require traffic control and in Clement Park. Cleaning of the golf course interceptor will be done in the Fall.

- **Capital Projects.** A new bid was received from Conroy Excavating for the remaining two removal/replacement projects. Mr. Meeks estimated the total cost for the project was around \$150,000, while the bid submitted by Conroy was for almost \$600,000. The Board agreed that they could not accept this bid. Mr. Meeks talked to Levi Contractors who is doing the work at Bowles Crossing to see if they were still interested in bidding the project. They said they will get an estimate submitted soon, however, they would not be able to start the work until next year. Ms. Simonson suggested having DRC clean the line periodically until the District can find a contractor to affordably complete the project. The Board agreed to have the lines cleaned and inspected again to make sure the conditions have not gotten worse.

- **Lift Stations.** The replacement pumps for the Chanson Plaza Lift Station have been ordered and have a tentative shipment date of mid-August. When the pumps arrive, Ramey will arrange to pick them up from the shipping terminal and do the installation. Additionally, Ramey has ordered the materials to replace the VFD's at the Chanson Plaza Lift Station. Mr. Meeks provided a revised quote from Ramey of \$6,320 for the work. The quote was approved upon motion of Mr. Garza and seconded by Mr. Mulholland.

Martin/Martin is coordinating with C&L and Ramey for quotes on the additional improvements needed at the lift station, including the installation of vents with odor control on the wet wells and plugging electrical conduits at the wet well and control panel. Martin/Martin will provide quotes at the August meeting.

- **Bowles Crossing.** Construction of the pipe bursting capacity expansion project behind the Bowles Village Shopping Center started the week of July 9. The initial three-

week time frame is getting pushed out a bit. They have completed the first stretch, but it is taking longer than expected. DRC is still going to investigate the underdrains later this year once the pipe burst project is done.

Martin/Martin received the plans for the multi-family project, but the plans do not match up with the District's standard benchmark and vertical datum. Martin/Martin sent back comments including the District's standard details and the correct datum information from the GIS.

Ms. Simonson provided the District's system development fee schedule to Longhorn Steakhouse. They didn't realize they had to pay the District a water tap fee. She also sent them the license agreement stating that no trees are to be planted in the District's easement. There is one more grease interceptor that needs to be inspected for lot 7.

- **Platte Canyon South Sheridan Line Project.** Mr. Meeks has completed reviewing the videos of the mains that need to be replaced. He is still waiting to hear back from Scott Hand to inspect the manholes that were lined. The District has not yet paid Platte Canyon for lining the manholes. The District is holding the payment check approved by the Board in May until an inspection is done that shows the work is satisfactory.

- **GIS System.** Martin/Martin was able to get the software installed last month for the web-based version. They are integrating the District's database into the web-based version and setting up District manager log-ins. They will set up another work session with Simonson & Associates for mid-August and have things up and running shortly thereafter.

5. Financial Report. Mr. Mulholland presented the financial report.

A. Disbursements. Mr. Mulholland said the disbursements were routine. The check register was approved on motion of Mr. Garza seconded by Mr. Bradshaw.

B. Financial Statements. Ms. Simonson presented the financial statements and indicated that the District is below budget on the underdrain expenses year to date, but DRC

postponed all cleaning until the new cutter head arrived. Now that the cutter head is being used, DRC should be submitting monthly invoices for underdrain costs. Ms. Simonson expressed concern that capital projects from 2017 are still outstanding. As previously discussed, the District needs to get bid packages out earlier to contractors before they get busy for the year. The unaudited financial statements ending June 30, 2018 were approved on motion of Mr. Guard and seconded by Mr. Garza.

D. Investment Report. There is one investment maturing in August. Bond rates are still going up, so as investments mature, the District can roll them into higher yield investments. Ms. Simonson reported that she moved the excess cash from checking into Colotrust as previously approved by the Board. Colotrust's rate has increased to 2.19%. She may have to take money back out of Colotrust to pay for the ongoing construction, but for now this is better than keeping the money in the checking account that is paying interest at only .01%.

6. Adjournment. There being no other business, the meeting was adjourned by Mr. Cowan at 9:54 a.m.

Respectfully submitted,



Judith C. Simonson, Secretary